



*Delaware Health  
And Social Services*

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**DIVISION OF MANAGEMENT SERVICES**

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PROCUREMENT

DATE: March 10, 2017

HSS -17-002R

Laundry Services

For

The Stockley Center

Date Due: April 5, 2017  
By 11:00 AM Local Time

**ADDENDUM # 1- Questions & Answers**

**PLEASE NOTE:**

THE ATTACHED SHEETS HEREBY BECOME A PART OF THE ABOVE MENTIONED RFP.

Responses to questions received by the deadline of February 24, 2017 and asked at the pre-bid meeting on March 6, 2017.

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Annette Opalczynski  
Purchasing Services Coordinator II

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Kai Fountain  
Stockley Center  
Director of Residential Services

**Questions and Answers for HSS-17-002R- Laundry Services for  
The Stockley Center**

1. What is the daily poundage for pick up?  
**We currently go by count, but there is a laundry scale at the facility.**
2. What is the proposed start date of service?  
**The service start date is July 1, 2017.**
3. The proposal states that the vendor could be asked to expand their services to other divisions?

**This is a standard provision in the RFP's Scope of Work and it is not guaranteed.**

4. What is the reason the previous proposal was reposted?

**The facility's Executive Director determined that the original scope of work was not clear enough for bidders to reply to; therefore the scope of work was revised for clarity.**

How many bins should the vendor be left at the facility.

**The facility would need 3-4 bins during the weekdays and 6-8 bins during the weekends.**

5. Would Stockley be able to allow the vendor to store extra linen and carts?  
**Yes, Stockley would be open to storing extra linens and carts. We can store up to 7 par.**
6. Are the vendor's carts to be used for dirty linens coming back?  
**Yes, vendor's carts are to be used for dirty linens coming back.**
7. Is there a minimum par level?  
**Yes, minimum par level is 7.**